



Dear Syndal South Primary School Families,

RE: 2026 Parent Contributions

As we embark on another exciting school year, we would like to take this opportunity to express our gratitude for your continued support and partnership in your child/children's education at Syndal South Primary School.

Schools provide students with free instruction to fulfill the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, voluntary financial contributions paid by parents are an essential component of every school's budget.

These funds directly contribute to resources such as classroom materials, extracurricular activities, technology and equipment upgrades, and special events that foster a well-rounded education. With your support we can provide a vibrant learning environment that inspires our students to thrive academically and socially.

In consultation with the School Council these voluntary financial contributions for 2026 have been reviewed and endorsed with the amounts that meet the budgetary requirements of the school. This ensures that the provision of classroom resources, student wellbeing and support programs, maintenance of our buildings and grounds, and upgrades of classroom technology and equipment are available so that we as a school community can continue to thrive on our educational journey.

Payment Methods

Payment options are outlined on page 3, including how to pay via the *Compass Portal*. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: *Annette Bruce (Business Manager)* Ph: 9802 5277 Email: annette.bruce@education.vic.gov.au For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Financial Support for Families

Syndal South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund (CSEF)**
This yearly allowance can be applied to camps, sports and excursions. New families holding a valid means-tested concession card (or temporary foster parents) are eligible to apply.
- **State Schools' Relief**
This funding covers the cost of new school uniforms, shoes, books, etc.
- **Second hand uniform items**
Some uniform items are available for sale for a nominal amount.

For more information and application forms contact the School Office on 9802 5277.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Helen Freeman and Elaine Wong
Principal School Council President



SURNAME:	CHILDRENS NAMES:	GRADE:
Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
<ul style="list-style-type: none"> Stationery Pack (\$80) - Includes pencils, glue, erasers, markers, scrapbooks Classroom consumables, materials & equipment (\$40) Visual Art – paint, crayons, canvas, glitter, coloured paper (\$30) Music (\$10) Science (\$20) Sports – equipment (\$20) Friendology handbooks for <u>Years 1 – 6</u> (\$11) Student Diary for <u>Years 3 – 6</u> (\$10.50) Spelling Mastery workbook for <u>Years 4 – 6</u> (\$35) 		Foundation \$290 (per child) Yr 1 to Yr 2 \$301 (per child) Year 3 \$311.50 (per child)
Online subscriptions <ul style="list-style-type: none"> Essential Assessment (\$10) 		Yr 4 to Year 6 \$346.50 (per child)
ICT devices – provision of devices from the shared classroom sets (\$45)		
Printing and photocopying of worksheets and learning materials (\$35)		
Other Contributions - for non-curriculum items and activities		Amount
Parents Association		\$5
School grounds maintenance and improvements		\$80
Tax deductible contributions		Amount
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. <p style="text-align: right;">(Suggested - \$100 per family)</p>		\$
Total amount being paid		Totals
SURNAME:	CHILDRENS NAMES:	GRADE:
Curriculum Contributions (total for all children)		\$
Other Contributions		\$
Building Fund (Tax-deductible)		\$
Total		\$
Direct Deposit - *** Reference: Fees-First name and family name of eldest child***		
A/C Name: Syndal South Primary School Official Account BSB No: 063-174 Account No: 10033476		



Extra-Curricular Items and Activities – provided on a user-pays basis

Syndal South Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. For example, camps, excursions, Aerobics, etc. These are provided on a **user-pays basis**, and their cost will be advised during the year via the *Compass Portal*.

Financial Support for Families

Syndal South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: *Annette Bruce (Business Manager)* Ph: 9802 5277 Email: annette.bruce@education.vic.gov.au

Payment Options

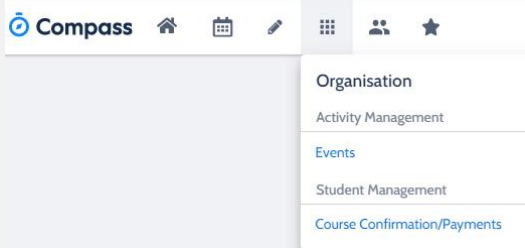
- Compass Payment Portal*. Please note: If you wish to make **one single payment** via Compass, see the instructions below.
- BPAY (please contact the School Office for your family BPAY reference number).
- Cash or Eftpos via the School Office.
- Direct Deposit.

If you have any queries, please contact the School Office on 9802 5277.

Direct Deposit - *** Reference: Fees-First name and family name of eldest child***

A/C Name: *Syndal South Primary School Official Account* **BSB No:** 063-174 **Account No:** 10033476

How to make one payment via *Compass Portal*

Step 1	Access the <i>Compass Portal</i> in your web browser https://syndalsp-vic.compass.education or download and open the <i>Compass</i> app on your phone.
Step 2	Log in to the <i>Compass Portal</i> using your personalised <i>Compass</i> ID and Password.
Step 3	Go to <i>Course Confirmation/School Payments</i> via the ribbon 
Step 4	Click on the appropriate Year Level for each child.
Step 5	Follow the instructions to select/adjust contribution amounts and make payment.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

**PARENT PAYMENTS POLICY
ONE PAGE OVERVIEW**



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.