

SYNDAL SOUTH P.S. PARENT CONTRIBUTIONS FOR 2024

Dear Parent/Guardian,

Each year your children enjoy an extensive program of educational activities and services. At Syndal South Primary School, we design and develop learning and teaching programs drawing on the best educational knowledge and practices. In 2023 we have made significant advances in the curriculum areas of Writing, Reading and Mathematics.

We know that it is your support that underpins the success of our academic and co-curricular programs. Your commitment to contribute your time and energy results in improved achievement outcomes, wellbeing, and engagement in learning for our students. While Government funding provides our students with free instruction to fulfil the standard Victorian curriculum, it is your financial support that allows us to offer broader and more enriched opportunities beyond what is required in the standard curriculum. Your funding provides us with items like ICT equipment, science and art equipment, classroom readers and inquiry materials.

School Council have carefully considered voluntary contribution amounts that will aid the school to meet its budgetary requirements, while keeping the cost of items affordable to all families. We invite you to view these voluntary items overleaf. We thank you for your contributions to the Building and Library Funds which we will see come to fruition shortly with the completion of our new library, administration, and classroom complex. We hope you continue to support us in 2024 with the funding of a new landscaped outdoor learning area with yarning circle (a sketch is attached).

Financial Support for Families

Syndal South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

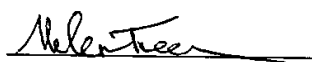
- **Camps, Sports and Excursions Fund (CSEF)**
This yearly allowance of \$125 can be applied to camps, sports and excursions. New families holding a valid means-tested concession card (or temporary foster parents) are eligible to apply.
- **State Schools' Relief**
This funding covers the cost of new school uniforms, shoes, books, etc.
- **Second hand uniform items**
Some uniform items are available for sale for a nominal amount.

For more information and application forms contact the School Office on 9802 5277.

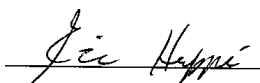
Payment Methods

Payment options are outlined on page 3, including how to pay via the *Compass Portal*. For a confidential discussion about accessing financial support services or discussing alternative payment options, please contact Katie Forbes (Business Manager) on 9802 5277. For further information on the Department's Parent Payments Policy please see a one-page overview attached.

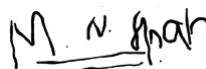
Yours sincerely,



Helen Freeman
School Principal



Eric Huppe
School Council President



Maulik Shah CA
School Treasurer

Curriculum Contributions - items and activities necessary for students to learn the Curriculum	Amount for 2024
Classroom consumables, materials and equipment (\$165 F-Year 2; \$175 Years 3-6) <ul style="list-style-type: none"> Stationery Pack (\$80) Includes pencils, glue, erasers, markers, scrapbooks, etc General Classroom Materials & Equipment (\$40) Includes paper, cardboard, craft items, readers, etc Photocopying and Printing (\$35) Subscriptions (\$10) Includes Essential Assessment <i>Student Diary for Years 3 to 6 (\$10)</i> 	Foundation to Year 2 \$290 per child
Specialist Program Materials (\$80) Includes instruments, props, science equipment, art equipment, etc <ul style="list-style-type: none"> Visual Art (\$30) Music (\$10) Science (\$20) Japanese (\$20) Sport (\$20) 	Year 3 to Year 6 \$300 Per child
ICT Devices – provision of devices from the shared classroom sets (\$45)	
Other Contributions - non-curriculum items and activities relating to the school's functions and objectives	Suggested Amount
Parent Association	\$5 per family
School grounds maintenance and mowing	\$80 per family
Outdoor Learning Area/Yarning Circle – a paved and landscaped area with seating (a sketch is attached)	\$100 per family
Tax deductible contributions	
Building Fund A tax-deductible contribution for building maintenance	\$100 per family
Total Amount	\$

Extra-Curricular Items and Activities

Syndal South Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are additional to what the school provides for free in order to deliver the Curriculum. For example, camps, excursions, Aerobics, etc. These are provided on a **user-pays basis** and their cost will be advised during the year via the *Compass Portal*.

Payment Options

A. *Compass Payment Portal*

- If you wish to make **one single payment** via Compass, see the instructions below.

B. BPAY (please contact the School Office for your family BPAY reference number).

C. Cash or eftpos via the School Office.

D. Direct Deposit.

If you have any queries, please contact the School Office on 9802 5277.

Direct Deposit

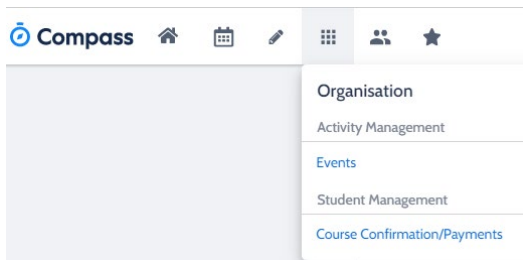
A/C Name: Syndal South Primary School

BSB No. 063-174

Account No. 10033476

Reference: First name and family name of eldest child

How to make one payment via *Compass Portal*

Step 1	Access the <i>Compass Portal</i> in your web browser https://syndalsp-vic.compass.education or download and open the Compass app on your phone.
Step 2	Log in to the <i>Compass Portal</i> using your personalised Compass ID and Password.
Step 3	Go to <i>Course Confirmation/School Payments via the ribbon</i> 
Step 4	Click on the appropriate Year Level for each child.
Step 5	Follow the instructions to select/adjust contribution amounts and make payment.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Syndal South Primary School Voluntary Parent Contributions - 2024

Return this form to the School Office if paying by CASH or CARD

Family Name: _____

Curriculum Contributions per child	Child 1 _____ Year in 2024 _____	Child 2 _____ Year in 2024 _____	Child 3 _____ Year in 2024 _____
Classroom Consumables, Specialist Program Materials ICT Devices (\$290 F – Y2; \$300 Y3-6)	\$ _____	\$ _____	\$ _____

Other Contributions per family

Parent Association (\$5)	\$ _____
Grounds Maintenance (\$80)	\$ _____
Outdoor Learning Area/Yarning Circle (\$100)	\$ _____
Building Fund (\$100)	\$ _____
TOTAL	\$ _____

I would like to make a contribution:

☐
☐
☐

I would like to make a contribution:

☐

In instalments

☐

I would like to pay \$ _____ in (circle) 1 / 2 / 3 / 4 instalments

on the following dates:

1) _____ 2) _____ 3) _____ 4) _____

I understand I can change these arrangements by contacting the School Office.

Mastercard ☐ Visa ☐

Card number

Expiry Date: _____ CVV: _____ Cardholder's Name: _____

Cardholder's Signature: _____